

# Personal Education Plan

Go to [www.schoolimprovementliverpool.co.uk/teams-virtual-school](http://www.schoolimprovementliverpool.co.uk/teams-virtual-school) to submit online.  
Pupil Views are also located here under 'Resources'

<p>This Personal Education Plan will be sent to the social worker, the Designated Teacher for LAC at the school, the LAC Review unit and LACES</p> <p>Reference Number:</p>	
<p><b>Child's Details:</b></p>	
Date of this PEP:	
Date of next PEP:	
Full Name:	
Also known as:	
Date of Birth:	
Ethnic Group:	
Main carer:	
Was the carer present at the meeting?: Y/N	
Local Authority Legal Status:	
Details of contact arrangements:	
Does the child have a medical condition: Y/N	
If 'Yes', please state conditions and any medications:	
Name of the child's current educational placement:	
N/C Year Group:	
Attendance (%):	
Is an attendance target to improve in place?: Y/N	
Local Authority for School:	
Give details:	
<p><b>Child's Designated LAC Teacher:</b></p>	
Name:	
Email:	
<p><b>Social Worker:</b></p>	
Name:	
Email:	
<p><b>Details of Social Worker's Team Leader:</b></p>	
Team leader name:	
Team leader email:	
<p>In an emergency, contact the pupil's social worker / Liverpool Childrens Services via Careline:0151 233 3029 (this is a 24 hour, 7 day a week service)</p>	
<p><b>About The Meeting:</b></p>	
<p>Who was present at this meeting?:</p>	
Attendees:	<ul style="list-style-type: none"> <li>• <b>Item 1</b> <ul style="list-style-type: none"> <li>○ Name:</li> <li>○ Job Title:</li> </ul> </li> <li>• <b>Item 2</b> <ul style="list-style-type: none"> <li>○ Name:</li> <li>○ Job Title:</li> </ul> </li> <li>• <b>Item 3</b> <ul style="list-style-type: none"> <li>○ Name:</li> <li>○ Job Title:</li> </ul> </li> </ul>
<p>Have the pupil's views been sought</p>	

<b>before the meeting?: Y/N</b>	
<b>Were the pupils goals/aspirations discussed at the meeting?: Y/N</b>	
<b>What are they?:</b>	
<b>Please Confirm That You Discussed:</b>	<ul style="list-style-type: none"> <li>• Parental responsibility for the child.</li> <li>• Extent of delegated powers for the carers.</li> <li>• School transport arrangements. â€¢ Day to day liaison.</li> <li>• Home/school meetings.</li> <li>• Written reports.</li> <li>• Permission for school trips.</li> </ul>
<b>Yes, the above were discussed at the meeting: Y/N</b>	
<b>Are there any other education plans in place?: Y/N</b>	
<b>Give details of plan and person responsible:</b>	
<b>Are there any other professionals involved?: Y/N</b>	
<b>Professionals involved:</b>	
<b>Pupil Progress and Attainment Predictions</b>	
<b>Is the pupil making 'expected progress' in school?: Y/N</b>	
<b>Target Setting: (Insert targets here)</b>	
<b>Pupils Predicted Levels:</b>	
<b>For pupils in Year 5 and 6 only, SATS predicted levels</b>	
<b>English Overall:</b>	
<b>Other:</b>	
<b>Maths Overall:</b>	
<b>Other:</b>	
<b>Pupils in Year 10 or 11 Only:</b>	
<b>GCSE, or equivalent, predicted attainment:</b>	
<b>Other:</b>	
<b>Pupil Premium Plus:</b>	
<b>How has / will the funding be used by the school to improve outcomes and achieve the agreed targets:</b>	<ul style="list-style-type: none"> <li>• <input type="checkbox"/> Reading support</li> <li>• <input type="checkbox"/> TA/classroom support</li> <li>• <input type="checkbox"/> Small group support</li> <li>• <input type="checkbox"/> 1:1 tuition</li> <li>• <input type="checkbox"/> Rapid access to specialist services (Educational Psychology, Play Therapy, Counselling etc)</li> <li>• <input type="checkbox"/> Engagement in enrichment activities (eg music, drama, sport)</li> <li>• <input type="checkbox"/> School trips and residentials</li> <li>• <input type="checkbox"/> IT equipment (eg laptop, i-pad etc)</li> <li>• <input type="checkbox"/> Other equipment or services to support learning</li> <li>• <input type="checkbox"/> Other</li> <li>• <input type="checkbox"/> Further discussion required</li> </ul>

<b>Other:</b>	
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To get in touch with the Virtual School please email **[VSLiverpool@si.liverpool.gov.uk](mailto:VSLiverpool@si.liverpool.gov.uk)** or call **0151 233 2289**